



STRABANE ADULT LEARNING DISABILITY LOCAL INVOLVEMENT GROUP

Minutes

8 February 2021

Attendees:

Chair

Lucy Browne, Carer Julie McGinty, Involvement Business Manager

WHSCCT

Maire Boyle, Head of Service
Victoria Young, Glenside Day Centre Manager
Deirdre Kelly, Local Involvement Facilitator

Eileen Maguire, Community Services Manager
Lorraine Clarke, Head of Service and Lead Nurse

Service User/Carer

Gerard Devine, Carer Paul Herron, Service User

No.		Lead Person	Action
1	<u>Apologies</u> Mary Galbraith, Carer		
	<u>Welcome and Introductions</u> Introductions were made by all present.		

<p>2</p>	<p><u>Previous Minutes / Matters Arising</u></p> <p><u>Spending plan</u> The Task and Finish Group (Spend Review Meeting) met on 28th January. The minutes / summary will be provided at a future LIG meeting.</p> <p><u>PPI Training</u> Paul Herron, Gerard Devine and Lucy Browne attended this training as representatives from the Strabane LIG. The training was both interesting and useful.</p> <p><u>Loop System</u> Sensory Support were asked if a Loop System could be installed in the Satellite Unit. Unfortunately, due to the height of the ceilings in this building, they advised that this would not be possible.</p> <p><u>Facebook/Chat Room for Service Users</u> The Trust Communications Department have been asked about this proposal. At present they do not see it as being a viable option, however, they have given Adult Learning Disability Services a monthly slot on their Trust Facebook page.</p> <p><u>Personal and Public Involvement Handbook</u> The Personal and Public Involvement Handbook is has been designed for SIG members. An induction pack in print / easy read format will be provided for LIG members.</p> <p><u>COVID Vaccination for Learning Disability Clients</u> Residents living in Supported Living have received their COVID Vaccinations. Service Users who are registered to attend Daycare will be vaccinated in the coming 2 weeks.</p>		
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3	<p>Terms of Reference</p> <p>Julie McGinty tabled the Terms of Reference that were developed by service users and carers in 6 workshops which took place across the Trust area in 2017. Following discussion all members present agreed to these Terms of Reference.</p> <p>Discussion took place regarding the time at which the LIG meetings take place. Paul Herron suggested that they are moved to earlier in the day. All members will be asked for their views on this.</p>	Deirdre Kelly	Ask LIG members if they would like to meet in the daytime, evening or either.
4	<p>Chair / Co-chair – Roles and Responsibilities</p> <p>Julie McGinty outlined the roles and responsibilities for the Chair and Co-chair. She stated that the group should think about potential nominations for these roles. Lucy Browne emphasized the importance of clarity around these roles so that prospective Chairs and Co-chairs can make informed decisions about their suitability to undertake them. The Chair and Co-chair will be responsible for ensuring that the meetings are held in a structured manner so that the views of all members can be considered and consensus can be obtained as to which issues should be brought to the SIG. She went on to outline the support which will be provided to the Chair and Co-chair by the Involvement Team. Julie McGinty stated that she will support them in their role in relation to the SIG. She informed them that a scoping exercise is currently being undertaken regarding the specific training which they may require eg how to chair a meeting.</p>		
5	<p>Induction and Training</p> <p>The group were informed that a programme of Induction Training is being developed. This will be available to existing members and will be a prerequisite for those wishing to join the group. This will be a fairly informal process.</p>		

<p>6</p>	<p>Planning Session</p> <p>Julie McGinty outlined the Planning Session which is scheduled for 24th March. This will include all LIG and SIG members and will provide direction for the next 12 months.</p> <p>Eileen Maguire asserted that meetings via Zoom are not suitable for the Strabane area and asked that they go into Glenside, however, Lucy Browne stated that the attendance in Strabane was low prior to the COVID pandemic. She asked Victoria Young if she knew anyone who would like to join the group and suggested that the local media could be used to generate interest.</p> <p>Julie McGinty acknowledged that there is a problem with technology in this area and options to help people participate while following current COVID restrictions should be explored.</p>		
<p>7</p>	<p>Communication Update</p> <p>Deirdre Kelly informed the group that the Involvement Team have been in discussion with the Trust Communication Department about revamping the ALD Hub to make it more user friendly. The Involvement Team are adding updates to the ALD Hub on a regular basis including a monthly “e-zine” newsletter. A quarterly printed newsletter will be distributed to all Carers and Service Users. An annual report is being compiled which will demonstrate the progress within ALD Services.</p>		
<p>8</p>	<p>Local Finance Update</p> <p>The budget allocated to the Strabane LIG has been used to purchase Draw ‘n’ Dance Workshops and SingTonicity Workshops. These workshops were available to Service Users from Strabane, Derry and Limavady and therefore the costs have been divided between the LIGs. The group approved a proposal from Glenside to purchase equipment for their sensory room and furniture for the Satellite Unit.</p>		



	It was highlighted that budget allocated to the Strabane LIG is to be used for the benefit of all Service Users within the area. Current restrictions due to COVID and the need to use the budget before the end of the financial year has resulted in most of the money being allocated to Glenside and the Satellite Unit.		
9	<p>Any other business</p> <p><u>New staff</u> Julie McGinty informed the group that a new Dementia Nurse and Speech and Language Therapists have recently taken up post and would like to introduce themselves to the group at a future meeting.</p> <p><u>Golden Lane</u> Maire Boyle stated that the Golden Lane project is currently on track to open the first phase by December 2021. MENCAP will do a presentation to the group on the project.</p> <p><u>Evening activities</u> Paul Herron raised the subject of evening activities. Maire Boyle stated she will speak to Eileen Maguire and Christine McLaughlin about this.</p>	Julie McGinty	Liaise with Dementia Nurse and Speech and Language Therapists regarding introduction to group
		Maire Boyle	Discuss evening activities with Eileen Maguire and Christine McLaughlin
10	Next Meeting 12 th April 2021.		