

DERRY ADULT LEARNING DISABILITY LOCAL INVOLVEMENT GROUP

Minutes

9 February 2021

Attendees:

Chair

Caroline O'Hara, Carer

WHSCCT

Maire Boyle, Head of Service

Margaret Murphy, Community Services Manager

Deirdre Kelly, Involvement Facilitator

Nicola Cooke, Maybrook Day Centre Manager

Julie McGinty, Involvement Business Manager

Christine McLaughlin, Assistant Director, WHSCCT

Service User/Carer

Dermot O'Hara, Carer

Maureen White, Carer

Gerry Craig, Carer

Martin White, Carer

John Craig, Carer

No.		Lead Person	Action
1	<u>Apologies</u> Maureen McGeehan, Community Services Manager		

	<p><u>Welcome and Introductions</u></p> <p>The resignation of Ana Maria Valder Pena was noted. LIG members expressed their thanks to Ana Maria for her valuable contribution to the involvement process.</p> <p>Julie informed the group that John Craig has also resigned as SIG rep although he will remain a committed member of the group and she would like to thank him for his contribution to the group.</p> <p>Julie McGinty introduced herself and gave a brief overview of her role.</p>		
2	<p><u>Previous Minutes / Matters Arising</u></p> <p><u>Short break report</u> The report on the Review of ALD Short Breaks – October 2015 was shared with LIG members on 8th December 2020.</p> <p><u>Spending plan</u> The Task and Finish Group (Spend Review Meeting) met on 28th January. The minutes / summary will be provided at a future meeting.</p> <p><u>PPI Training</u> Martin White attended this training in December 2020. He informed the group that he found it to be very interesting and useful.</p> <p><u>Time to Relax and Connect Programme</u> Information on this programme was sent to the LIG members for the third time on 9th December 2020. Three cohorts have completed this programme and a fourth is ongoing. Participants found it to be very enjoyable.</p>		

	<p><u>COVID Vaccination for Learning Disability Clients</u> Residents living in Supported Living have received their COVID Vaccinations. Service Users who are registered to attend Daycare will be vaccinated in the coming 2 weeks. The feasibility of carrying out vaccinations in a range of centres is being looked at. Destined are running a project called 'Cabs for Jobs' in which they will provide reduced price transport and staff to accompany clients to vaccination centres.</p> <p><u>Senior management attendance at LIG meetings</u> The issue of the lack of senior members of Trust staff attending the LIG meetings was raised. It was stated that there has been progress within Adult Learning Disability Services but there are still areas which require improvement and senior staff should come and speak to LIG members. Julie stated that access to senior staff and strategic discussion will happen through the Chair and Co-chair participation at the SIG and their feedback to the local groups</p> <p>Christine McLaughlin indicated that she would be willing to attend meetings on a rotational basis.</p>		
3	<p>Terms of Reference Julie McGinty gave an overview of the Terms of Reference which were developed by service users and carers in 6 workshops which took place across the Trust area in 2017. Following discussion all members present agreed to these Terms of Reference.</p> <p>Members will be asked for their views regarding the time the LIG meetings take place.</p>	Deirdre Kelly	Ask LIG members if they would like to meet in the daytime, evening or either.

4	<p>Chair / Co-chair – Roles and Responsibilities</p> <p>Julie McGinty provided a brief overview of the roles and responsibilities of the Chair and Co-chair. As there were no Service-users, and only a few parents/carers in attendance, Caroline O’Hara proposed (in the interests of democracy) placing the nomination of Chair and Co-chair on the Agenda for a future meeting. Following discussion the group concurred that Caroline should continue to assume the role of Chair with Gerry Craig, the SIG Representative, assuming the role of co-chair in the interim.</p>		
5	<p>Induction and Training</p> <p>The group were informed that a programme of Induction Training is being developed. This will be available to existing members and will be a prerequisite for those wishing to join the group. The induction will be a fairly informal introduction.</p>		
6	<p>Planning Session</p> <p>Julie McGinty gave a brief overview of the Planning Session which is scheduled for 24th March. This will be open to all LIG and SIG members and will focus on the ALD Hub and Action Plan. It will provide direction for the next 12 months. Caroline O’Hara agreed that an action plan with measurable / time bound outcomes will be very useful for the LIGs.</p>		
7	<p>Communication Update</p> <p>The group were informed that the Involvement Team have been in discussion with the Trust Communication Department about revamping the ALD Hub to make it more user friendly.</p> <p>The Involvement Team are adding updates to the ALD Hub on a regular basis including a monthly “e-zine” newsletter. A quarterly printed newsletter will be distributed to all Carers and Service Users.</p>		

	An annual report is being compiled which will demonstrate the progress within ALD Services.		
8	<p>Local Finance Update</p> <p>The budget allocated to the Derry LIG has been used to purchase Christmas Activity Packs, Draw 'n' Dance Workshops and SingTonicity Workshops. As these workshops were available to Service Users from Derry, Strabane and Limavady the costs have been divided between these LIGs.</p> <p>The group approved a proposal from Maybrook to purchase 2 disability bikes and helmets. They agreed that approximately £800 should be allocated to the Valley Centre and Oak Tree Centre.</p>		
9	<p>Any other business</p> <p><u>New staff</u></p> <p>Julie McGinty informed the group that a new Dementia Nurse and Speech and Language Therapists have recently taken up post and would like to introduce themselves to the group at a future meeting.</p> <p><u>Thanks</u></p> <p>Caroline O'Hara noted the work undertaken by Destined in co-ordinating the Christmas Activity Packs which were provided to Service Users. She also noted the work the Involvement Team is undertaking "behind the scenes".</p>	Julie McGinty	Liaise with Dementia Nurse and Speech and Language Therapists regarding introduction to group

10	Next Meeting 13 th April 2021		
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