

ADULT LEARNING DISABILITY LOCAL INVOLVEMENT GROUP Omagh

4rd November 2020 via Pexip

Minutes

Attendees:

Chair

Jonathan McGuigan Involvement Facilitator

WHSCCT

Jonathan McGuigan Involvement Facilitator, Audrey McLellan CSM for Omagh area, Claire McCauley Team Leader for Omagh Community Social Services, Claire Farry Team Leader for Dromore Community Social Services, Avril Barton Support Service Lead, Niall Campbell Daycare Manager, Alison Irvine Senior Practitioner

Service User/Carer

Derryl and Seana McQuade, Gordon McKinley, Frances and Ashling McHugh, Lesley and Diane Crozier

No.		Lead Person	Action
1.	<u>Apologies</u> None		
	<u>Welcome and Introductions</u> Jonathan McGuigan welcomed everyone to the meeting which started at 7.15pm	JMG	
2.	<u>Previous Minutes / Matters Arising</u>	JMG	Action: Diane Crozier Supported by Jonathan McGuigan will take on the chairperson role.

	Diane Crozier put herself forward to act as chair person to lead on group meetings. This was agreed and passed at the meeting. Jonathan the PPI facilitator will be available to be contacted directly about any concerns.		
3.	<p>Database Updates</p> <p>Jonathan McGuigan opened the meeting with an outline of work completed to date updating the involvement database with service user correct details. Emails and telephone numbers from family representatives will feed into the improved mode of communication. The Attendees agreed that effort should be motivated by growing our LIG group representation and increasing online traffic to the Hub. Service User Attendees proposed consent and updates to the database can be accepted via email to Jonathan. This will reduce need to print forms and duplicate information.</p>	JMG	<p>Action: Jonathan McGuigan to followup with Information Governance re appropriateness of emailed consent</p>
4.	<p>Jonathon reiterated the importance of receiving consent forms back in order to add a service user or carer to the distribution list.</p> <p>Online Hub and Communication of LIG meetings</p> <p>On advice from the LIG attendees at the last meeting the LIG invites and Online Hub have both been streamlined. Carers will be signposted to the Online Hub via SMS text alert with details on how to link in virtually to the LIG meetings. Jonathan would like input from Carers and Service users as to what should be on the Hub. An online Hub update will be an ongoing standing item on the Agenda moving forward.</p>		
5.	<p>The purpose of the Online Hub and other modes of communication is to engage with the LD community. What are the important messages and issues that the Trust should be sharing with you?</p> <p>An example is the wellness Time to Relax zoom class</p> <p>The LIG attendees would like to get easy access information on services. Our health facilitator Gemma has organised an online time to relax course. This type of course could be included on the Online Hub.</p>	JMG	<p>Action: Add online Hub updates to the LIG agenda as a standing item.</p>

<p>6.</p> <p>7.</p> <p>8.</p>	<p>Attendees would like an easy link to Governance and Data handling structures</p> <p>SMS Text Messaging Service At the last meeting communication between the Western Trust and service users was raised as an area needing exploration to reduce duplication. Jonathan then spoke to propose a new SMS text messaging service. The SMS text service will be utilised to communicate information such as updates to the LD Hub with links, notifications of the LIG meetings and alerts regarding Daycare and other services of interest. Consent is needed from LD members to be added to the distribution list. A consent form will be issued with each copy of the LD Newsletter. At least one representative from each family group added to the distribution list of SMS text alert would be a successful outcome Attendees noted they would like to get a reply option added to the SMS Text Alert System. Jonathan responded that this will be considered in due course at a later stage when the SMS text alert piece is up and running successfully.</p> <p>LIG Terms of Reference The LIG Terms of reference illustrates the structure of the group and aims. Jonathan signposted Attendees to the involvement Terms of reference. These need to be signed by all those involved with the LIG forums.</p> <p>Strategic Involvement Group The Strategic Involvement Group met in September bringing together Northern Sector LIG representatives in Limavady, Derry and Strabane with the Southern Sector Groups representatives. The Southern Sector LIGs Groups don't currently have a representative at these meetings. Jonathan pointed out the SIG meet every quarter. This is the platform to bring issues and concerns forward from LIGs to be given deliberation at senior manager level. Gordon McKinley forwarded his own nomination to</p>		<p>Action: Jonathan to move forward to explore potential. This may be ready for SMS text alert test pilot before Christmas.</p> <p>Action: ToR to be signed and returned to Jonathan</p> <p>Action: Gordon McKinley will represent the Omagh LIG group at the next Strategic Involvement Group</p>
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<p>11.</p> <p>12.</p>	<p>explore how we can provide care differently by direct payment for those with different needs. Further action will also involve looking across the LD service provision to consider expanding support provision for example within the Day Opportunities programme.</p> <p>Learning Disability Newsletter The Learning Disability Newsletter will be issued possibly at the end of November. It is envisaged that these will be monthly with some content provided by service users and carers. Service users who may be interested in the editorial aspect of producing the LD Newsletter are welcome to contribute to the editorial team.</p> <p>LIG Funding The LIG funding will prove difficult to spend in a creative way as there is no appetite for any type of gatherings or groups this year due to Covid 19. The LIG involvement attendees felt that Omagh had a few considered priorities in regard to spending involvement funding and would like time to consider before agreement is made at the next meeting. GMcK commented “a printer was to be purchased for the Family Support Workers to use and provide more engaging colour activity printouts for the service users while daycare was closed. The printer never materialised. The Omagh LIG group would like some of the money to help the family support team provide good quality colour and craft resources to the LD service users who are not getting access to daycare. The reduction of carer stress was raised as a funding use possibly using complimentary therapies remotely.</p>	<p>JMG</p>	<p>Action: Jonathan to action on sourcing content from the daycentre to include in the LD Newsletter.</p> <p>Action: LIG funding to be carried forward to the next meeting. Jonathan to followup uses with carers and family support before December meeting.</p>
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14	<u>Next Meeting</u> The next LIG meeting is agreed to take place on 9 th December at 7.00pm virtually via Pexip.	JMG	
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