

## ADULT LEARNING DISABILITY LOCAL INVOLVEMENT GROUP FERMANAGH

9<sup>rd</sup> December 2020 via Zoom

### Minutes

**Attendees:**

**Chair** Jonathan McGuigan Involvement Facilitator

**WHSC** Margaret Mulligan Head of Service for Southern Sector, Julie McGinty PPI Project Lead Pauline Lennon Day Opportunities Manager

**Service User/Carer** Caroline Dixon, Caroline Kelly, Gemma Carothers, Kay Armstrong, Lucy Browne, Ammie Storey

No.		Lead Person	Action
1.	<b><u>Apologies</u></b>		
	<b><u>Welcome and Introductions</u></b> Jonathan McGuigan welcomed everyone to the meeting which started at 7.15pm	<b>JMG</b>	
2.	<b><u>Previous Minutes / Matters Arising</u></b> Caroline Kelly raised concern over signing of the Terms of Reference and would like noted that the Tor in current form has not been agreed for signature. Caroline disputes the essence of the LIG group TOR currently. Whereby the TOR stipulates LIG attendees should not use the	<b>CK</b>	

	<p>forum as a platform to highlight differences of personalised care or service issues. The LIG group must emphasis impartiality in any such discussions. Caroline argues that if these subjects are not up for discussion at LIG then any representative from the group on the SIG panel will have little to contribute as there is little opportunity for a discussion.</p> <p>Jonathan will be acting chair until the group is at a natural stage to appoint a chair person to lead on group meetings. Jonathan the PPI facilitator will be available to be contacted directly about any concerns.</p>		<p><b>Action:</b> No nomination at this meeting bring forward to the next meeting</p>
<p>3.</p> <p>4.</p> <p>5.</p> <p>6.</p> <p>7.</p>	<p><b>Learning Disability Newsletter</b> The Learning Disability Newsletter will be issued in December. Content has been provided by service users and carers.</p> <p><b>Consent form update</b> As per Information Governance the Involvement consent forms can be accepted via email to Jonathan to cut down on printing and duplication</p> <p><b>SMS Text Messaging Service</b> The Text alert system has been agreed and is ready for a trial. Jonathan would like volunteers to test are the links to the online hub working correctly</p> <p><b>Online Hub and Communication of LIG meetings</b> Carers will be signposted to the Online Hub via SMS text alert with details on how to link in virtually to the LIG meetings.</p> <p>An online Hub update will be an ongoing standing Item on the Agenda moving forward.</p> <p><b>Connect and Relax Event</b> Margaret Mulligan remarked the Connect and Relax zoom classes which were offered to Service Users were very popular. Our Health Facilitator</p>	<p><b>JMG</b></p> <p><b>JMG</b></p>	<p><b>Action:</b> December Newsletter to be distributed to all in December</p> <p><b>Action:</b> Jonathan to link with the Communications office to get permission to put LIG group minutes on the Online Hub</p>