



ADULT LEARNING DISABILITY LOCAL INVOLVEMENT GROUP

Minutes Fermanagh 15th February 2021

Attendees:

Chair

Ammie Storey

WHSCCT

Patrice Curran Community Services Manager, Lorna Rice Senior Social Worker, Jonathan McGuigan Involvement Facilitator and Julie McGinty Involvement Manager

Service User/Carer

Caroline Dixon, Gemma Carruthers, Kay Armstrong, Caroline Kelly and Lucy Browne

No.		Lead Person	Action
1.	<u>Apologies</u> Margaret Mulligan Head of Service and Christine McLaughlin Assistant Director		
	<u>Welcome and Introductions</u> Ammie Storey welcomed everyone and after a round of introductions the meeting began via Zoom at 7.05pm		

2.	<p><u>Previous Minutes / Matters Arising</u></p> <p>The previous months LIG minutes were agreed and signed off. Jonathan McGuigan began the meeting with the facilitators update and thanking Ammie Storey for taking on the role of the Fermanagh chairperson aswell as asking the group for any nominations to act as co-chair to be forwarded to him or Ammie.</p> <p>Jonathan highlighted that the SMS text messaging service for Adult LD Involvement users is now live with a request for any members who wish to have mobile numbers added to the database to contact him directly.</p> <p>An introduction to Involvement training SCOPE was held by the Trusts PPI team and facilitated by Martin McCrory and attended by members of all five ligs. Julie McGinty noted that she has requested chair and facilitation training from the Trusts training team for the lig chairpersons (More information to follow)</p> <p>Julie noted the vaccination plan for service users in the coming weeks which Patrice Curran clarified as being provided by the Trust through the Lakeland Forum for Fermanagh service users registered with day centres, Trust day opportunities and external opportunity providers.</p>	JonathanMcG	<p>Any nominations for group co-chair to be forwarded to Jonathan or Ammie</p> <p>Contact Jonathan to be added to the SMS service</p>

3. Terms of reference

Julie began by outlining the Terms of Reference (TOR) which describes the workings and processes of the groups. The presentation will be circulated to the attendees.

The group discussed how often the Fermanagh lig could be held with Ammie concerned that 6-8 weeks between meetings was too long. Julie cautioned that she did not want to overburden attendees with meetings with the need to consider the March Involvement workshop, chair/co-chair meetings and the sig meetings. She also felt that once local group priorities are chosen then its possible more 'steering groups' may come from the ligs to address particular pieces of work.

Caroline Kelly agreed and felt that in the interests of focusing the work of the Involvement model it may be a wise compromise to meet bi-monthly.

It was agreed that the TOR could be tweaked per local group and that Jonathan would email each attendee asking for their preference on how often the lig would meet. The Terms of Reference were noted as being in the Induction pack and the Involvement team intended to create easy read versions of the terms to be posted and available to new members.

4. Involvement Workshop

Discussion moved to 24th March planning session which will involve all ligs, the trusts communications team, members of the sig and PPI team. This workshop will allow all members the opportunity to have input into the design and update of the ALD Hub and also to discuss and inform the Draft Involvement Action plan. It was queried whether this could lead to agendas being set yearly in advance but Julie noted this would

JonathanMcG

Members are asked to feed back to either Julie or Jonathan with any changes they feel the TOR needed and if there was no contact then the TOR would be noted as acceptable by the group.



<p>7.</p>	<p><u>AOB</u> Ammie noted how the groups are keen to bring new members onto the ligs and as such would prefer more regular local meetings. Julie acknowledged that attracting new members will be a priority for all the ligs however she felt that the ligs are currently going through a period of change and focus and felt it would be wise to complete this process with existing members first. She noted that it is important that potential members know the purpose and etiquette of the group before attending to ensure expectations are managed and that the group experience is rewarding. It is important that potential new members know that the group is not a peer support group or a forum for individual complaints but a group that is working with the Trust to influence change. Jonathan will email all attendees for their input into the scheduling of ligs and feedback to the group. Julie floated the idea of a 'Festival of Involvement' much later in the year which could be a week of enjoyable activities in each area to promote the work of the groups and encourage others to get involved.</p> <p><u>Date of next meeting</u></p> <p>19th April via Zoom TBC</p>	<p>JonathanMcG</p>	<p>Jonathan to followup with attendees and collate feedback</p>
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