

**WHSCCT'S LOCAL IMPLEMENTATION GROUP MEETING
DAY CARE / DAY OPPORTUNITIES REVIEW**

**Notes of meeting held on 28 January 2016 at 10.30 am in the
Conference Room, Lakeview Hospital with video-link to Conference Room, Strathdene**

Present: Margaret Dolan, Head of Service, Strategic Lead Day Care (Chair)
Rosaleen Harkin, Assistant Director, Adult LD Services
Carina Boyle, Head of Service
Geraldine Holmes, Project Officer
Maire Boyle, Community Services Manager
Caroline Morewood, Manager, Evergreen
Eileen Maguire, Team Leader, NS
Adele Darby, Service User, Destined
Roisin Kielty, Education Transition Officer
Jacinta Henry, WHSCT, Transition Officer
Anne-Marie Donnelly, Liberty Consortium
Paul Fleck, on behalf of Damien Corr, LCDI
Raymond Boyle, Manager, Maybrook
Dermot O'Hara, Manager, Destined
Amanda Kelly, Manager, Glenshane Care Centre
Gillian Thomas, Transitions Officer, Adult LD, SS
Anna McGurn, Camphill Clanabogan
Patrice Curran, Community Services Manager
Patricia Griffith, Manager, Killadeas
Caroline Kelly, parent/carer
Geraldine McGurk, Mencap
Theresa Love, WHSCT Transition Officer, Adult LD, SS
Mickey O'Neill, Community Nurse Manager
Bob Henry, parent/carer
Cllr Frankie Donnelly, FODC
Cllr Victor Warrington, FODC
Caragh McLaughlin, Team Leader, SS
Aideen O'Connor, Student Social Worker
Mary Jones, Strule/Erne

Apologies: Shane McKinney, DARD
Louise Donnelly, Education Transition Officer
Sandra Love, Service Manager, Childrens Services
Kerry Mallon, Positive Futures
Joanne Clarke, Positive Futures
Geraldine O'Neill, Barnlee
Sinead Murphy, Mencap
Colman Callen, Parent/carer
Carla Devine, Benbradagh
Raymond Boyle, Maybrook ATC
Mary Galbraith, Parent/Carer
Caragh McLaughlin, Team Leader
Oonah Cassidy, Manager, Glenside ATC
Mary Bell, Parent/Carer
Mary Jones, Strule Erne
Tom Martin, Parent/Carer
Leslie Anne Newtown, ARC
Louise Lyons, Praxis
Anne McGrade, SW Transitions, Childrens Services
Frances McHugh, parent/carer
Cllr Paul Fleming, Derry City & Strabane District Council

ITEM	ITEMS AND DISCUSSIONS	ACTION
1	<p><u>WELCOME AND APOLOGIES</u></p> <p>Margaret Dolan welcomed everyone to the meeting and a round of introductions took place. Apologies noted.</p>	
2	<p><u>NOTES OF PREVIOUS MEETING</u></p> <p>Notes from 10 December 2015 agreed as correct. These notes will be uploaded on to the Learning Disability Day Services webpage.</p>	
3	<p><u>UPDATE ON CURRENT REVIEW PROCESS</u></p> <p>Desktop exercise & service users' questionnaires:</p> <p>Margaret Dolan advised that a desktop exercise had been carried out within statutory day care services to try and estimate how many service users could avail of day opportunities in the future. It was noted that a total of 104 service users were highlighted as being suitable for day opportunities but it was also relayed to those present that this exercise was only to give an estimation and that any potential move from day care would only take place in a person centred planning approach, working in partnership with families and with the agreement of all relevant parties. To validate this figure, Margaret Dolan conveyed to the meeting that service users had completed questionnaires and from the analysis of the questionnaires, 136 service users who attend statutory day care services had indicated they would like to avail of other activities within the community. If it was agreed in the future to use this sample group as a starting point for consideration for day opportunities, then this would be factored into the action plan going forward.</p> <p>A discussion ensued around these figures and assessed needs of service users. Rosaleen Harkin agreed that the assessed need of the service users is always paramount to any service provision they may require. She relayed the need for a menu/directory of services for day opportunities and these 104, if deemed appropriate for this service, would release some capacity on day care services but also the need to be mindful of the current and new demands for day opportunities. Rosaleen Harkin stressed that day care would always be available for service users who require this type of service. It was noted that this is a great opportunity for service users and it was agreed a 2nd map would be developed in the future to capture those service providers who could possibly provide a day opportunities services and who currently do not have a contract with the Trust.</p> <p>A discussion took place regarding personal care within day opportunities and Raymond Boyle pointed out the need to be aware that personal care is not the same as intimate care. It was queried if potential providers offering day opportunity services could provide this level of care. Carina Boyle again reiterated the need for providers to be clear in defining the level of service they could provide from the outset so as to ensure support mechanisms could be included in the assessed need of the individual. Amanda Kelly suggested that within the menu of providers, the level of personal care providers can deliver should be clearly identified.</p> <p>Anne-Marie Donnelly briefed the group on the current DEL Enquiry and advised that feedback could be found on their website. It was noted by Roisin KIELTY that DEL provide services that possibly students are not aware of but it was also explained that DEL packages are based on benefits and the issues this could present with parents and carers. Patricia Griffith voiced concerns in relation to further education and the need to know the end result when courses are finished. Patrice Curran suggested closer partnership working with the Education Board. Eileen Maguire queried why DEL were not</p>	

represented at the LIG meetings and as this was Eileen's first meeting, Margaret Dolan explained the role of DEL at the Regional groups and the lack of commitment given at a local level. The Trust continues to flag up at a regional level the need for cross-departmental working and that the review of day opportunities does not solely lie with the Health and Social Care Trusts. Rosaleen Harkin suggested that as the review progresses and we are clear what direction we are going in then it might be an idea for a smaller group of representatives of the LIG to arrange to meet with DEL to share our views and vision for the future.

Caroline Kelly referred back to previous minutes where she raised the subject of transitions and the parent, carer being left to find work placements etc for their loved ones. Roisin Kielty responded to this comment by stating she was not sure what transition arrangements would have been in place for her loved one but that since she came into post this would most definitely not be the case. Transition planning commences with students from the age of 14 with transition plans being drawn up and reviewed annually. Anne-Marie agreed and stated that due to the changing needs of students, transition planning continues right through as adults continue their progression and day opportunity services need to be planned around individual needs.

Workshop – 18 January 2016

Margaret Dolan gave an overview from the recent workshop facilitated by Management Development and attended by 43 people. It was a very full day with open debates around day services. A mapping exercise had been carried out to determine a list of non-contractual providers who provide day services for adults with a learning disability. A database will be created from the providers listed. An analysis from worksheets will be completed to pick up any new view or ideas that have not been previously presented either through LIG or subgroup meetings. Patrice Curran queried if a PR campaign could take place to target community businesses around the provision of day opportunities. Margaret Dolan explained the role of the Community Planning Department within the councils and suggested a meeting between representation from LIG and an appropriate person from community planning to raise awareness of day opportunities for adults with a learning disability and the role the community has to play in providing these services.

Budgetary information

Margaret Dolan shared with LIG members a breakdown of budgetary information which included:

- Transport spend 14/15
- Rewards budget 14/15
- Day Services budgets as at 1/4/14 (*currently being updated for 2015 by Finance Department*) which included breakdown of
 - Salaries & Wages
 - Direct G&S budgets
 - Indirect G&S budgets
 - Contracts

Margaret Dolan advised that a further breakdown of contractual budgets could not be provided as this would be breaching confidentiality agreement with service providers.

It was requested if the day services budget could be broken down for each sector NS & SS, Geraldine Holmes explained that the day services information collated by Finance for 2014 period had proved to be a mammoth task and Finance may not be in a position to provide this split.

	<p>A query was raised around cost of day opportunities and Margaret Dolan explained that this will look different across day opportunities provided. Some may require a budget, contract, direct payments etc while others, for example, the opportunities set up through New Directions Service, don't incur individual funding requirements but rather the costs incurred relate to the salaries & wages budget for Margaret McDaid who runs this service. She explained that day opportunity services with other providers did incur costs and as each day opportunity was personalised for service users then the costs could look quite different for each individual.</p>	
4	<p><u>UPDATE FROM REGIONAL GROUP</u></p> <p>An update from the Regional Group has been provided in the recent newsletters circulated. Margaret Dolan advised on a new initiative being considered at by the Southern Trust. They are currently scoping a new brokerage model and procurement process for day opportunities. LIG will continue to be updated of this initiative. Margaret Dolan also noted an important point raised at the Regional Group where it was highlighted that some service users who availed of day opportunities in the past now require to avail of day care and other services due to their changing needs. She explained that progression through adult services will continue to evolve as needs change.</p>	
5	<p><u>1st DRAFT FORMAT FOR FINAL REPORT</u></p> <p>A rough 1st draft presented to LIG members for their views and comments. A discussion took place regarding costs and impacts of services to be included. All present advised to email any comments to Geraldine Holmes for consideration. The format will be circulated to all attendees of this group.</p>	LIG/ G Holmes
6	<p><u>DATES FOR FUTURE LIG</u></p> <p>Dates for future LIGs circulated and also included on today's agenda. It was agreed no further subgroups would be required. Please note the earlier time of 10.30 am for LIG meetings to facilitate parent/carer representation.</p>	
7	<p><u>ANY OTHER BUSINESS</u></p> <p>Margaret Dolan advised that Iolo Eilian, Chair of Regional Day Opportunities Group & Social Care Commissioning Lead would be present at the LIG scheduled for February.</p> <p>There being no further business the meeting ended.</p>	
	<p><u>DATE AND TIME OF NEXT MEETING</u></p> <p><i>29 February 2016 at 10.30 am</i> Conference Room, Lakeview, Gransha Park with video-link to Strathdene House, Omagh</p>	