



**Trust Board  
6 September 2018**

**Performance and Service Improvement Directorate  
Briefing Note Re: Fire Safety Report 2017/18**

Topic	Briefing
<b>Fire Safety Report 2017/18</b>	<p><b>Purpose of this brief:</b> To provide a summary of Trust Fire Safety Report 2017/18.</p> <p><b>Background:</b> The annual Fire Safety Report has been prepared to provide assurance to the Trust that the requirements of current fire safety legislation and guidance (including objectives of Firecode) are being met.</p> <p>Overall, significant progress has been made in relation to achieving and maintaining acceptable fire safety standards; and with the continued commitment of management and investment in fire precautions, fire safety management and arrangements across Trust will continue to improve. All fire safety management targets achieved in 2017/18 – these included:</p> <ul style="list-style-type: none"><li>• Trust has in place a Fire Safety Policy and Manual, and fire procedures are in place for all premises.</li><li>• All Directorates have continued to progress Action Plans, and further improvement in compliance has been made.</li><li>• Trust has invested £400,000 in physical fire precautions in the past financial year.</li><li>• 84% of target staff groups trained (target 75%)</li><li>• 77% Nominated Fire Officer Training (target 75%)</li><li>• 98% of Trust premises have a valid fire risk assessment (target 90%)</li><li>• 97% of Trust premises had a fire safety audit (target 90%)</li><li>• 3 fire incidents in Trust in 2017/18 – target is less than 5.</li><li>• 12% reduction in ‘unwanted’ fire signals – target 5% reduction.</li></ul> <p><b>Recommendation:</b> Trust Board is asked to consider and approve the Fire Safety Report 2017/18, noting CMT approval of same at its meeting on 9 August 2018.</p>