



Western Health
and Social Care Trust

ENVIRONMENTAL POLICY

March 2018

Policy Title	Environmental Policy
Policy Reference Number	Corp11/001
Original Implementation Date	June 2011
Revised	1st Review - 2014 2nd Review - 2018
Review Date	2021
Responsible Officer	Director of Performance & Service Improvement

Table of Contents

Summary

1.0 Introduction

2.0 Scope

3.0 Roles & Responsibilities

4.0 Policy Objectives

5.0 Implementation

6.0 Source(s) / Evidence Base

7.0 Consultation and Review Process

8.0 Equality Screening

9.0 Other Policies

10.0 Procedure(s)

Appendix 1 Environmental Management Structure

Appendix 2 Legislation & Guidance

Summary

Title: Environmental Policy

The Western Health and Social Care Trust (hereafter 'Trust') believes that the effect of its activities on the environment is of significant importance and as an integral part of its commitment to ensure the health and well being of the community which it serves, will do its utmost to contain the environmental impact of its activities to a practicable minimum consistent with maintaining its responsibilities in providing high quality health care.

Policy Purpose:

To detail how the Western Health and Social Care Trust (hereafter 'Trust') will strategically meet its obligations in respect of protection of the environment.

Policy Objectives:

Policy aims to detail Chief Executive and Board commitment to eliminate or minimise, in so far as reasonably practicable, the risks to the environment arising from the installation, maintenance and operation of Trust Estate, and to outline Trust environmental management arrangements.

Policy Statement(s):

The Trust recognises its duty to eliminate or minimise, in so far as reasonably practicable, the risks to the Environment arising from the installation, maintenance and operation of its Estate.

The Trust will discharge these duties by ensuring:

- effective management of activities that may have a potential impact on the environment, including; monitoring of emissions and discharges; management of energy and water; management of waste, transport and car parking; procurement of goods/services and new build; maintenance of buildings, plant and equipment; and grounds maintenance.
- timely provision of resources to implement relevant legislation and guidance.

1.0 Introduction

The Trust believes that the effect of its activities on the environment is of significant importance and as an integral part of its commitment to ensure the health and well being of the community which it serves, will do its utmost to contain the environmental impact of its activities to a practicable minimum consistent with maintaining its responsibilities in providing high quality health care.

Whilst the Trust recognises that the minimum acceptable level of environmental performance is laid down by statutory legislation, it will regularly review its environmental management arrangements (including ISO14001 Environmental Management System).

The Trust will develop and implement management plans to effect progressive improvement in its overall environmental performance. In the absence of existing legislation and guidance, the Trust will establish credible standards of its own.

2.0 Scope

This policy applies to all Trust activities that may have a potential impact on the environment, including; emissions and discharges; management of energy and water; management of waste, transport and car parking; procurement of goods/services and new build; maintenance of buildings, plant and equipment; and grounds maintenance.

This policy shall apply to all premises and land under the control of the Trust and will be applied by all Trust staff, and persons/contractors acting on behalf of the Trust.

3.0 Roles and Responsibilities

Trust Board

Trust Board shall ensure that the organisation complies with environmental legislation and guidance, and that adequate resources are made available to meet Trust's environmental requirements.

Trust Board's corporate responsibility for ensuring the implementation of environmental arrangements is devolved through Chief Executive.

Chief Executive

Chief Executive has ultimate accountability for ensuring implementation of policy, and that the organisation and arrangements for environmental management are effective.

Executive Director (Environment)

Director of Performance and Service Improvement has overall responsibility for Trust environmental arrangements to ensure compliance with environmental legislation and guidance), and that agreed programmes for investment are included in annual business plan.

Director of Performance and Service Improvement is responsible to ensure that there is an appropriate management structure to implement, monitor and review environmental arrangements across Trust.

See Appendix 1

Responsibility is devolved through Assistant Director of Facilities Management to Head of Estates Management.

Directors & Assistant Directors

Directors and Assistant Directors are responsible to ensure implementation of policy within Directorate (or area of responsibility) to ensure compliance with legislation and guidance.

Department Managers

Department are accountable for environmental performance within area of responsibility to ensure compliance with legislation and guidance.

Department Managers are responsible to:

- Implement Environmental Policy
- Undertake/participate in environmental audits
- Ensure staff receive appropriate training and information
- Ensure all relevant procedures are followed

All Staff

All staff are responsible to conduct their work in accordance with environmental arrangements for their area, including attendance at any relevant training or awareness sessions.

Non-Staff

All non-staff (including contractors) are responsible to conduct their work in accordance with this policy and environmental arrangements.

Estates Quality Management Group

Head of Estates (as Chair) is responsible to coordinate and monitor environmental arrangements across Trust - to ensure compliance with legislation and guidance, and provision of safe working environment.

Environment Manager (Estates) is responsible to monitor and review Trust environmental management arrangements.

As part of Trust Environmental Management Quality System (ISO14001), implementation of policy in a range of areas will be monitored, including:

- Environment (emissions, discharges etc.)
- Energy
- Waste
- Water
- Transport and Car Parking
- Procurement
- Buildings, Plant and Equipment
- Grounds Maintenance

Environmental Report will be provided annually to Trust Board.

4.0 Policy Objectives

The Western Health & Social Care Trust is committed to:

- Prevent pollution to air, water and land as far as practicable.
- Comply with all relevant legislation, guidance and government targets.
- Promote the efficient use of energy in an economical and environmentally sensitive manner by promoting conservation and, where economically viable, investing in energy saving technology and management.
- Reduce energy consumption from year to year and hence reduce the Trust's carbon footprint.
- Erect Display Energy Certificates and provide as appropriate guidance to managers on how the grading of the building can be improved.
- Reduce water consumption by monitoring and setting appropriate reduction targets.
- Promote waste minimisation by segregation, reuse and recycling - and reduce environmental impact through safe disposal of the residue.
- Manage transport and car parking to minimise any adverse effect upon the environment – including development of travel plans.
- Have regard for both environment/sustainability issues and value for money in centrally purchased goods and services.
- Promote environment and sustainability issues through the procurement and design of new build, plant and equipment; and maintenance of existing buildings, plant and equipment.



- Protect natural habitats and enhance the natural beauty of the Trust's sites by maintaining Trust grounds in an environmentally sound manner that encourages biodiversity of flora and fauna.
- Provide environmental training and information to appropriate staff.
- Setting and reviewing key environmental objectives and targets.
- Monitoring performance to ensure continual improvement in overall environmental performance
- Communicate environmental policy and environmental performance to staff, persons/contractors working on behalf of Trust, clients and any other interested parties.

5.0 Implementation

Implementation of this policy will be achieved through strong management commitment and the continued development, implementation and review of a documented Environmental Management System ISO14001:2004

The Trust will openly communicate this policy and environmental performance to staff, patients, government departments, public and other interested parties.

The Trust will support relevant environmental initiatives in the community, and support research and development activities aimed at improving the organisation's overall performance.

6.0 Source(s) / Evidence Base

Primary and Subsidiary Legislative Instruments

<http://www.netregs.org.uk/legislation/northern-ireland-environmental-legislation/>

See Appendix 2

7.0 Consultation and Review Process

This policy was drawn up by the regional Policy Sub-group in consultation with nominated specialists from each Trust.

This policy will be reviewed regularly to take cognisance of changes in legislation and standards.

8.0 Equality screening

This policy has been screened for equality implications as required by Section 75, Schedule 9 of the Northern Ireland Act, 1998. Using the Equality Commission's screening procedure, no significant equality implications have been identified.

This policy has been considered under the terms of the Human Rights Act 1998, and was deemed to be compatible with the European Convention Rights contained in that Act.

9.0 Other Policies

Other Trust policies impact on environmental arrangements. Examples include:

- Health & Safety
- Incident Reporting
- Infection Control
- Security
- Fire Safety

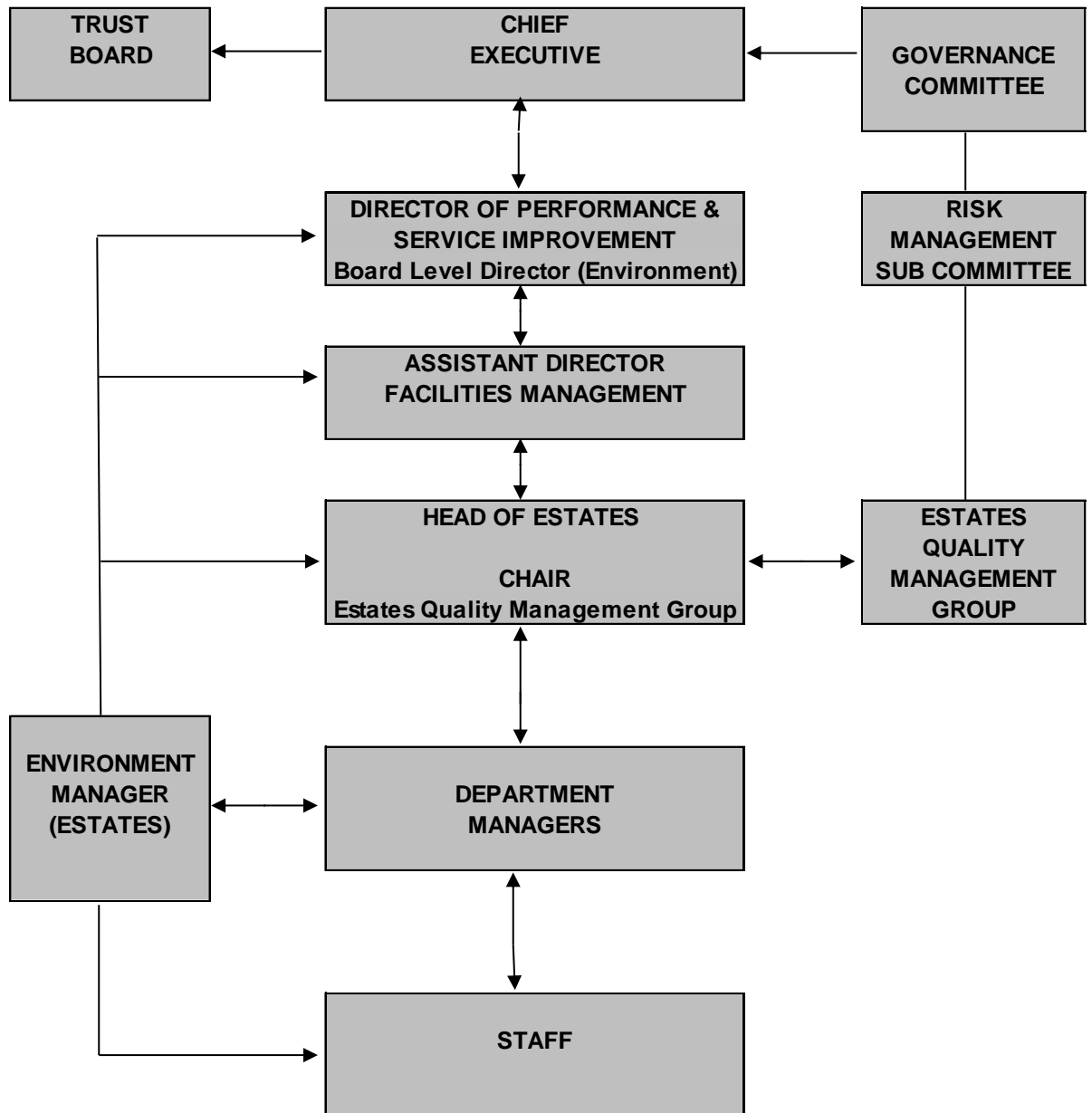
10.0 Procedure(s)

The policy will be implemented by operational/procedural documents in a range of areas - including:

- Environment (emissions, discharges etc.)
- Energy
- Waste
- Water
- Fleet and Transport Management Strategy
- Procurement
- Buildings, Plant and Equipment
- Grounds Maintenance

These are sets of detailed step-by-step instructions (procedures) e.g. Waste Manual, that describe the appropriate method for carrying out tasks or activities to achieve the highest standards possible and to ensure efficiency, consistency and safety.

Environmental Management Structure



Primary & Subsidiary Legislative Instruments and Guidance

List of Environmental Legislation (Northern Ireland)

Current list available at following link:

<http://www.netregs.org.uk/legislation/northern-ireland-environmental-legislation/>

Health Technical Memorandum (HTMs)

HTM 07-01	Safe management of healthcare waste
HTM07-02	Encode
HTM07-03	Transport management and car parking
HTM07-04	Water management and water efficiency
HTM07-05	Treatment, recovery, recycling and safe disposal of waste electrical and electronic equipment
HTM07-06	Disposal of pharmaceutical waste in community pharmacies
HTM07-07	Sustainable health and social care buildings

HTM01	Decontamination
HTM02	Medical Gas
HTM03	Heating & ventilation systems
HTM04	Water
HTM06	Electrical systems
HTM08	Specialist services

WM3 Classification of Waste

NI Firecode

Other Guidance

Environmental Management Systems - ISO14001
Health Building Notes
British Standards