

## TRUST BOARD BRIEFING NOTE

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| <b>Meeting Details:</b>                                                            | Thursday 4 <sup>th</sup> June 2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>Director:</b>                                                                   | Mrs Donna Keenan, Executive Director of Nursing, Midwifery & AHP Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Issue Title:</b>                                                                | Environmental Cleanliness Quarter 4 Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Indicate connection with Trust's Mission and Vision</b><br><i>(please tick)</i> | <input checked="" type="checkbox"/> <b>People who need us feel cared for</b><br><input checked="" type="checkbox"/> <b>People who work with us feel proud</b><br><input checked="" type="checkbox"/> <b>People who live in our communities trust us</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>Indicate link to Trust's strategic priorities</b><br><i>(please tick)</i>       | <input checked="" type="checkbox"/> <b>Quality and Safety</b><br><input type="checkbox"/> Workforce Stabilisation<br><input type="checkbox"/> Performance and Access to Services<br><input type="checkbox"/> Delivering Value<br><input type="checkbox"/> Culture                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Summary of issue to be discussed:</b>                                           | <p>The compliance rate of Bi-monthly audits (39 areas) for completion as per schedule for January - March 2026 is 95%, which is an increase from the previous reporting period.</p> <p>Compliance with the Quarterly audit schedule (102 areas) fell from 92% to 88% in the audit period with 97% of the audits achieving the required standard (green / <math>\geq 91\%</math>). There will be a focus on adherence to the audit schedule by all services.</p> <p>There was an increase in the number of Six-Monthly audits completed as per schedule to 94% with 95% of the audits achieving the required standard (Green / <math>\geq 91\%</math>).</p> <p>Managerial audits adherence to the schedule during Quarter 4 reduced compared to last year however there was an increase from 46% achieving the standard in Q4 to 77% this year.</p> <p>100% of the Bi-Monthly audits achieved the required standard (green/ <math>\geq 91\%</math>). The performance for the Quarterly audits is 97% achieved Green and 3% were in the Amber range (<math>\geq 75\text{-}90\%</math>) whilst 95% of the Six-monthly audits achieved Green and 5% achieving Amber. A number</p> |

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|                             | <p>of issues have been identified within the audits requiring attention in either one or two of the parameters of cleaning, professional and estates. These ranged from general maintenance and replacement of flooring to issues with clutter and cleaning.</p> <p>The performance for the Managerial audits completed in quarter four is 77% achieving the acceptable standard (scoring Green <math>\geq 91</math>) and 23% Amber. 91% of the Managerial audits have been completed during 2025/2026 - 23 audits have not completed and these will be scheduled for audit early in the 2026 /27 programme.</p> <p>The areas scoring Amber did not achieve the required standard due to a number of issues such as clutter, areas not cleaned and general wear and tear of the environment. Exception reports have been submitted and action plans are in place to address the issues - areas who have not submitted exception reports have been followed up with the Lead Nurse / Midwife / Head of Service.</p> <p>The areas not achieving the required standard are highlighted and discussed at either the Accountability and Assurance Committee meetings (for nursing and midwifery areas) or the Environmental Cleanliness Accountability meeting (for all areas not managed by nursing / midwifery i.e. day centres, Laboratories, AHP areas).</p> <p>Plan for 2026 /27-</p> <ol style="list-style-type: none"> <li>1. New process for Managerial audit - Leads to document status of the audit i.e. completion of audit or cancellation which will facilitate early rescheduling.</li> <li>2. Areas to review stock, rotate stock and declutter.</li> <li>3. Support for new managers and education sessions on Environmental Cleanliness audits using Page Tiger.</li> <li>4. Continue to highlight issues at Environmental Cleanliness Accountability and the nursing Accountability and Assurance meetings - liaise with Lead Nurses / Midwives and Heads of Service.</li> </ol> |
| <b>Trust Board Response</b> | <p><input type="checkbox"/> For Approval</p> <p><input checked="" type="checkbox"/> <b>To Note</b></p> <p><input type="checkbox"/> Decision</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |